

**UNION
SCHOOL
DISTRICT**

BOARD OF EDUCATION

May 14, 2026

**Monthly Meeting
Union High School Library**

UNION SCHOOL DISTRICT

AGENDA

May 14, 2026

- I. Motion to appoint a temporary chair to preside over the May 14, 2026 board meeting in the absence of the President and Vice President
- II. Call to Order
- III. Moment of Silent Meditation
- IV. Pledge to the Flag
- V. Roll Call
- VI. Approval of Agenda
- VII. Approval of Minutes: April 9, 2026 regular board meeting and April 20, 2026 special board meeting minutes.
- VIII. Announcements
 - 5th Grade Graduation at UHS on May 20th
 - Senior Graduation at UHS on May 21, 2026 at 6:00 PM
- IX. Correspondence
 - Letter of Support dated April 10, 2026: support of the innovative educational programs at Pennsylvania Western University Clarion.
 - United Way letter dated April 22, 2026—\$1,000 investment to the Union SD
- X. Visitors/Comments
 - Life Skills Teacher—Jaysa Ditty
 - County Commissioner: Braxton White
- XI. **Administration Reports**
 - School Police Officer
 - Food Service Department
 - Technology Department
 - Maintenance Department
 - Special Education Director
 - Elementary Principal
 - High School Principal
 - Superintendent
- XII. **Board Reports**
 - Finance Report
 - Personnel Report
 - Curriculum/Instruction Matters
 - Buildings, Grounds & Transportation
 - Athletic Report
 - Career Center Representative
 - Riverview IU6 Representative
- XIII. Old Business

XIV.

New Business

- Approve a review of the following policies with no changes being made:
 - a. Policy No. 207: Confidential Communications of Students
 - b. Policy No. 219: Student Complaint Process
 - c. Policy No. 216.2: Confidentiality of Student Records
 - d. Policy No. 918: Title I Parent and Family Engagement

XV.

Visitors/Comments

XVI.

Adjournment

UNION SCHOOL DISTRICT
ADMINISTRATIVE REPORTS
May 14, 2026

I. School Police Officer

- Completing the ACT 44 Report for 2025-2026
- Severe Weather Drill - April
- 4/15/2026 - no SPO on duty
- Elementary students streaming to the television in the UHS Lobby
- Mock Accident - Grades 9-12 present
 - 17 different First Responders present
- THC vape found at Prom
 - Off property
 - Disciplinary Action Plan imposed
- Reminder - Stop for Buses with Red Lights On!
- Need for language in the student handbook concerning caffeine pouches, tobacco pouches, nicotine pouches, etc.

II. Food Service Department

- Breakfast Participation
 - Sligo Elementary - 2026 - 62.14%, 2025 - 61.35%
 - Union High School - 2026 - 39.72%, 2025 - 40.10%
- Lunch Participation
 - Sligo Elementary - 2026 - 82.41%, 2025 - 80.46%
 - Union High School - 2026 - 72.52%, 2025 - 72.36%

III. Technology Department

- 732 Support Tickets from August 1st to April 29th
 - 42 Support tickets from April 8th to April 29th
- PSSA testing preparation and logistics
- Helped with 26-27 High School Scheduling

IV. Maintenance Department

- Had an issue with the detergent dispensing system on the HS dishwasher.
- Spent 5 hours unclogging the main drain line at Sligo Elementary.
- Field prep for track and baseball.
- A/C unit leaking in the business office.
- Locker repairs.
- Trying to keep up with lawn mowing.
- Sent out the PO and Tax form to Walker & Walker for the purchase of a new tractor.
- Setting up the main gym for all of the spring time upcoming events.

V. Special Education Director

- CMCI Concluded

VI. Elementary Principal

- Art Teacher - K -1 three Art periods per homeroom a week. 2-5 two Art periods per week. 2 intervention periods a day for grades 3 and 4. K-2 and 3-5 gifted and enrichment designated periods for instruction. . Lunch supervisor 1 day a week.
- Surveys completed by staff: Discipline Survey and Operations

VII. High School Principal Report

- Graduation on May 21 at 6 PM

- PSSAs are completed - students and staff deserve praise for their effort
- keystones are next week
- Spring Music Concert completed
- End of year events
- Framework of the 26/27 schedule is completed

VIII. Superintendent's Report

- We are currently advertising and taking applications:
 - English Teacher
 - Biology/Science Teacher
 - Substitutes- multiple positions
- PSSA Exams have been completed
 - Keystone Exams begin the week of May 11th
 - Pearson will be taking over for DRC in 2027
- Staff Appreciation Luncheon
 - Reminder - **Thursday, May 21st at UHS at 12:15** - BYOC (folding chair)
- Homestead/Farmstead reduction
 - \$233,067.86
- Letter from Madison Twp.
 - Recommendation is that there is no need for a response
- Graduation
 - Thursday, May 21st at 6 PM - HS Gymnasium
 - Please RSVP so we may provide correct seating
 - Board seated on stage
 - 5th Grade Graduation - May 20th at UHS Gym
- Possible college intern for the Technology Department
 - Will need clearances
 - Supervision by Tech Technicians
 - Former student
- Contracts for Renewal in June of 2027
 - UEA Contract (Teachers)
 - Business Manager/Transportation Director
 - Central Office Confidential Secretary, Data Administrator, Food Services Director
 - Central Office Confidential Secretary
 - SPO
- True Speak Training
 - Set up for administrative team on July
- Commissioner White
 - County initiative supporting 988 - mental health hotline
- Fuel Surcharge
 - Sample formula provided
 - Assumptions are 6 mpg diesel and 15 mpg gasoline
 - Set base rate (you decide)
 - 50/50 split of cost above the base
 - Terminate on the date you set
- Memorial Day at Veteran's Park

UNION SCHOOL DISTRICT

FINANCE REPORT

May 14, 2026

Board Action Requested

- I. Treasurer's Report**
Approve the Treasurer's Report for the month ending March 31, 2026.
- II. Treasurer's Report**
Approve the Treasurer's Report for the month ending April 30, 2026.
- III. Accounts Payable List**
Approve the Accounts Payable List for the month ending
- IV. 2026-2027 Depositories**
Approve the following as depositories for the 2026-2027 fiscal year:
Northwest Savings Bank, Clarion County Community Bank, PA Local Government Investment Trust, and Farmers Bank.
- V. Equalized Real Estate Tax Rate Resolution**
Approve a resolution authorizing the establishment of an equalized real estate tax rate following the county-wide reassessment.
- VI. 2026-2027 Proposed Final General Operating Budget**
Discussion of the 2026-2027 Proposed Final General Operating Budget in the amount of \$15,011,6377 in accordance with the School Laws of PA, setting the millage at 7.2688, with the budget being available for public inspection beginning May 15, 2026 in the Union School District Business Office.
- VII. 2026 Homestead Resolution**
Approve the 2026-2027 Homestead and Farmstead Exclusion Resolution for the property tax reduction allocation.
- VIII. Annual Tax Levy Resolution**
Approve the Annual Tax Levy Resolution to include tax rates for 2026.
- IX. Tractor Purchase**
Approve the purchase of a Kubota Tractor from Walker & Walker Equipment, LLC. in the amount of \$26,330.20. This is a Capital Project Fund purchase.
(this was previously approved to purchase through M & R Power Equipment)
- X. Amendment of Band Uniform Purchase**
Amend the previously approved Band Uniform Purchase from the 2026-2027 school year to the 2025-2026 school year in the amount of \$22,186.33 from Stanbury Uniforms Inc.
- XI. Amendment to the Band Supplies Purchase**
Amend the previously approved band supplies purchase from the 2026-2027 school year to the 2025-2026 school year in the amount of \$3,157.18.
- XII. Cafeteria Vending Machine Purchase**
Approve the cafeteria to purchase two 32-item vending machines from Webstaurant in the amount of \$8,896.66. This will be a 2026-2027 school year purchase.

- XIII. Special Education Services Agreement**
Approve the Special Education Services Agreement between the Keystone School District and the Union School District for the 2026-2027 school year.
- XIV. MHY Family Services Agreement**
Approve the agreement between MHY Family Services and the Union School District for the 2026-2027 school year.
- XV. Donation**
Accept a \$5,000.00 donation from the Pennsylvania Association of School Retirees stock the classroom grant. This was awarded to Brad Kirkwood's Home Skills Technology Shop Program.
- XVI. 2026-2027 Solicitor Rates**
Approve the Knox Law Solicitor rates for the 2026-2027 school year.
- XVII. Bid Award**
Award the 2026 Unifi Protect Project Bid to Tech Advanced Computers in the amount of \$38,112.

UNION SCHOOL DISTRICT

PERSONNEL REPORT

May 14, 2026

Board Action Requested

- I. High School Teacher Resignation**
Accept the letter or resignation of High School Teacher, Alex Recuperero, effective the end of the 2025-2026 school year and retroactively approve the administration to advertise for this position.
- II. Employee Insurance Coverage Changes**
Approve the notice of change to employee insurance coverage employment of Elementary Principal effective July 1, 2026.
- III. Employee Insurance Coverage Changes**
Approve the notice of change to employee insurance coverage employment of District Superintendent effective July 1, 2026.
- IV. Unpaid Leave of Absence**
Approve a retroactive unpaid leave of absence to employee #506 for April 14, 2026.
- V. PTO Volunteers/Chaperones**
Approve Joelle Kaetzel, Cara Say, Tiffany Lauer, and Tyrone Pinson as PTO volunteers/chaperones. All clearances are on file.
- VI. School Board Treasurer**
Appoint Terry Sweeney as School Board Treasurer for the 2026-2027 fiscal year at no cost to the district.
- VII. Assistant Board Secretary**
Appoint Kristen Smith as Assistant Board Secretary for the 2026-2027 fiscal year, as per PA School Code, Article IV, Section 434, at no cost to the district.
- VIII. Board Secretary Salary**
Set the Board Secretary Salary to \$2,115.00 for the 2026-2027 school year. Up \$70.00 from last year.
- IX. Social and Human Service Assistant Independent Contract**
Approve the Independent Contractor Agreement with Angie Hawk, as the Social and Human Services Assistant effective August 15, 2026-June 15, 2027. The per diem rate will be \$297.30, not to exceed the annual cost of \$54,800.00.
- X. Sports Physicals**
Appoint Penn Highlands Healthcare to conduct sports physicals for the 2026-2027 school year at the rate of 1-50 students \$15.00 per physical or 51 + students \$10.00 per physical.
- XI. School Dentist**
Appoint Dr. Josh Polacek, DDS from Peace Dental Office, Clarion PA as the dentist of record for the 2026-2027 school year at the rate of \$6.00 per dental exam. (Same rate as last year)
- XII. School Doctor**

Appoint Dr. Wilson from Penn Highlands to conduct school physicals for the 2026-2027 school year at the rate of \$15.00 per exam.

XIII. High School Supplemental Positions

Approve the following High School supplemental positions for the 2026-2027 school year at the rate of \$30.00 per hour:

Homework Helpers:

Nicole Bish, Jaysa Ditty, Katie Hibbard, Brad Kirkwood, and Emily Ellenberger

Detention:

Paul Brown, Jaysa Ditty, Kris Glosser, Tara Hackwelder, Brad Kirkwood, Nick Rimer

Weight Room Supervisor:

Rob Corrado and Brad Kirkwood

XIV. Yearbook Advisor

Hire Nick Rimer as the yearbook advisor for the 2026-2027 school year at the salary of \$1,430.00.

XV. Prom Advisor

Hire Nicole Bish as the prom advisor for the 2026-2027 school year at the salary of \$1,488.00.

XVI. 2026-2027 Band Volunteers

Approve the following list of band volunteers for the 2026-2027 school year:

Mackenzie Barger, Megan Walzak, Jennifer Walker, Kelly Fabiszewski and Alison Barger. All clearances are on file. Approved the following volunteers pending updated clearances: Anne Brown, Mandi McKinney, Sara Hayden, and Emily Brown.

XVII. Guidance Counselor Resignation

Accept the letter of resignation from High School Guidance Counselor, Judy Rupp, effective June 30, 2026 and authorize the administration to advertise for this position.

XVIII. Advertisements

Grant permission to the administration to advertise for any positions, as they become available, before a board meeting.

UNION SCHOOL DISTRICT
CURRICULUM REPORT
May 14, 2026

Board Action Requested

I. Conferences

Approval is requested for staff attendance at the following conference/workshops:

- a. Conference: 2026-2027 Secondary Transition Council Meetings
Staff: Katie Hibbard and Jaysa Ditty
Location: Riverview IU6, Clarion PA
Date: Tentative Dates: 10/15; 11/5; 12/10; 1/14; 2/11; 3/11; 5/6
Approx. Cost: \$2,317.00
Funding Source: General Fund

- b. Conference: PA Student Centered Learning
Staff: Andy Carlson
Location: Indiana University of Pennsylvania
Date: Wed., June 17, 2026
Approx. Cost: \$29.00
Funding Source: General Fund

II. Student Trips

Approval is requested for the following student trips during the school year:

- a. Student Trip: Field trips to various Universities, Colleges, & Trade Schools
Students: Up to 7 students/trip and Katie Hibbard
Location: Various Universities, Colleges & Trade Schools
Date: During the 2026-2027 school year
Approx. Cost: \$935.00
Funding Source: General Fund

- b. Student Trip: National Honor Society Field Trip
Students: 19 NHS Students, Anthony Beveridge + 1 chaperone
Location: Altitude Trampoline Park and Ponderosa, Butler PA
Date: Tues., May 19, 2026
Approx. Cost: \$1,450.00
Funding Source: National Honor Society Funds

III. 2026 Graduating Seniors

Approve the list of 2026 graduating seniors, pending full graduation requirements are met.

UNION SCHOOL DISTRICT
BUILDINGS, GROUNDS AND TRANSPORTATION REPORT

May 14, 2026

Board Action Requested

I. Football Camp

Grant permission to the Quarterback Club to use the High School football field (gym if raining) on July 6-7 and July 13-15 to host a youth and jr. high football camp.

II. Fuel Surcharge

Approve a fuel surcharge for Union School District Transportation Contractors retroactive to April 1, 2026 through June 30, 2026.

III. Disposal of Property

Approve the request to dispose of a 2003 John Deere 4210 4WD Tractor with a 60" mid mount mower & 60" front angle blade, via municibid.

IV. High School Building Use

Grant permission to the VFW/ American Legion to use the High School Gym for the Memorial Day Program, in case of inclement weather, on Monday, May 25, 2026 from 8:00AM to 11:00AM.

UNION SCHOOL DISTRICT

ATHLETIC REPORT

May 14, 2026

Board Action Requested

I. Head Jr. High Track Coach

Hire Rick Long as the Head Jr. High Track Coach for the 2025-2026 school year at the pro-rated salary of \$1,174.09. All clearances are on file.

II. Head Varsity Boys Basketball Coach

Hire Logan Pistorius as the Head Varsity Boys Basketball Coach for the 2026-2027 school year at the salary of \$3,152.00. All clearances are on file.